

MAKE FRIENDS WHEN YOU JOIN THE LCHS
Bring your expertise to Carisbrook Historic House

Membership in The Friends of Carisbrook is an opportunity for a satisfying, enjoyable and friendly volunteer experience. The LCHS has been the curator of Carisbrook Historic House since its opening in 1970. Over these forty-six years, the house has been transformed into a fascinating time-capsule of life in the 1880s. Considerable expertise has gone into the interiors of this creation and it has mostly been accomplished by The Friends of Carisbrook. LCHS members who join this group will find a great deal of satisfaction in their voluntary work. Something happens when you devote some time to looking after an historic house—you become very attached to it.

You will find plenty of enjoyment participating in the Friends of Carisbrook as a whole and also by engaging with one of our smaller special task groups. These groups cover a wide range of jobs and we list them over the page for your consideration. There is plenty of variety so, whatever your interests and talents are, there is a place for you with the Friends. The Friends meet at Carisbrook every second month on the first Wednesday of the month at 10.00am. This is the opportunity for everyone to get together and we welcome participation and feedback from our new members. Inbetween times, the other groups meet and work at Carisbrook independently. Contact: carisbrookhouse@hotmail.com

GUIDING

Carisbrook guides take visitors through the house. You will join the roster for Sunday duty a couple of times a quarter. Assistance is also needed during the week when group visits are booked in, so there is a time to suit all. The training to familiarise yourself with the Victorian era, the furnishings and the story of the Brooks family, is not arduous and every guide is free to bring personality to the fore in his guiding duties.

CARE & PRESENTATION

This group is expert in the care, cleaning and presentation of the antiques and old household items. Handymen would be most welcome to assist this group in small general maintenance jobs as well. Care & Presentation usually meet once a month on the fourth Wednesday. This group works closely with the Collection Management group.

COLLECTION MANAGEMENT & ACQUISITIONS

The antique items in Carisbrook are catalogued in the Mosaic museum inventory system. Anyone with a general competence in computer use can be trained in the Mosaic system to assist with this work. This involves the measuring, photographing and input into the computer of item description and details. These details sometimes involve internet research into whichever antique category the item fits: a job for born-shoppers!

EXHIBITION DISPLAY

Several times a year we change our display cases to exhibit more of the Collection than is usually on show. Artistic input and/or research skills are most welcome. Organising the borrowing of items from outside sources could also be needed.

COMPUTERS & IT

We need 'webmasters' to upload information to our web site; we need someone to maintain Face Book and any other social media pages for Carisbrook. The skills for these jobs are easily acquired with a little instruction from other Friends. Editors are needed for our digital monthly *Noticeboard* as well as our periodic Journal.

We would also value someone with skill in creating computer graphics for our many posters that are needed throughout the year. You don't have to be an Andy Warhol or Bill Gates: if you have any interest in technology we would love to hear from you. Training will be given in the software used.

PROMOTIONS, DIGITAL POSTER GRAPHICS, MARKETING & P.R.

This group is charged with promoting Carisbrook to the wider community under the guidelines of the marketing strategy within the Carisbrook Business Plan. It is up to this group to get as many customers through the doors on Event days. The generation and use of email contact lists, press contacts, social media and even telephone marketing is all within the job description.

EVENT ORGANISATION

The LCHS is developing an annual schedule of open days for Carisbrook. These need planning, promotion, catering, attendee and talent management and guiding on the day. All groups of the Friends come together on the day and host Carisbrook's guests. It's a wonderful opportunity to mix socially with the community and visitors to Carisbrook.